

Town Supervisor
Timothy Doney
Board Members
Kenneth Knapp
James Kenney
Steve Dorr
Kevin Patchen
Town Clerk
Megan Badour



Village Mayor
Nancy Hyde
Village Board Members
Robert McDowell
Robert Riddoch
Ronald DuFord
Meredith Bonisteel-Nims
Village Clerk
Joanne Lenhard-Boye

JOINT TOWN/VILLAGE OF CLAYTON MEETING AGENDA

Wednesday, July 8, 2026 • 5:00pm • Cerow Recreation Park Arena

1. **Pledge of Allegiance**
2. **Meeting Minutes:** Draft 04/14/2026 Minutes
3. **Guests:** *N/A*
4. **Public:** *Comment on Agenda Items*
5. **Business Items:**
 - A. Assessor Update
 - B. REDI Marina Project Update
 - C. Appoint ZBA Chairman
 - D. Tug Hill LGC Accommodations
 - E. Short Term Rentals
 - F. Joint Highway Garage Security
 - G. Joint Town/Village IMAs
 - H. Bed Tax
5. **Public:** *Submitted Requests to Address the Boards on Non-Agenda Items*
6. **Set Next Meeting Date/Time**
7. **Adjournment**

TOWN OF CLAYTON
405 Riverside Drive
Clayton, NY 13624
(315) 686-3512
Tim Doney
Town Supervisor



VILLAGE OF CLAYTON
425 Mary Street
Clayton, NY 13624
(315) 686-5552
Nancy Hyde
Village Mayor

JOINT TOWN/VILLAGE OF CLAYTON MEETING MINUTES

Monday April 13th, 2026

5:00 PM

Clayton Municipal Building
425 Mary Street
Clayton, NY 13624

The following persons attended:

VILLAGE

Nancy Hyde
Ronald Duford
Robert McDowell
Meredith Bonisteel Nims
Robert Riddock
Joanne Lenhard-Boye
Amanda Cantwell

TOWN

Timothy Doney
Kenneth Knapp
Steve Dorr, I.
Raymond Robinson Jr.
James Kenney
Mariah LaClair
Kevin Patchen

Pledge of Allegiance/Call to Order:

The meeting was called to order at 5:05 PM by Village Mayor Nancy Hyde. All attendees participated in the Pledge of Allegiance.

Introductions:

Mayor introduced the new Trustee for the Village Meredith Bonisteel Nims

Approval of Minutes: Joint Town/Village Meeting Minutes from June 25, 2025

The minutes from the June 25, 2025 joint meeting were reviewed.

MOTION made by councilman Kenny Knapp and seconded by Trustee McDowell to approve the minutes. The motion passed unanimously.

Village Meeting Topics:

1. ***Bobby Cantwell – Jefferson County Updates:*** Bobby Cantwell provided updates on Jefferson County initiatives relevant to Clayton, including ongoing projects and funding opportunities.
2. ***Jamie Ganter – CLDC updates:*** Jamie Ganter shared news from the Clayton Local Development Corporation, including plans for economic development and recent accomplishments. Jamie gave a report out to all the members of the CLDC Goals for 2026.

3. **Jordan Coughlin – Historian updates:** Jordan Coughlin discussed recent historical research and upcoming events highlighting Clayton’s heritage.
4. **Village Capital Projects:** Mayor Hyde provided an update on various ongoing Village initiatives. Notably, the Water Main Intake Project has completed installation of the primary pipe, which is functioning as intended. The replaced pipe had been in service for over thirty years. This project also encompassed the replacement of all remaining Village water lines, ensuring that the entire system now consists of new infrastructure. Additionally, Mayor Hyde reported that reconstruction of the Washington Island Bridge is scheduled to commence in autumn 2027, supported by a WIIA Grant awarded to the Village.
5. **Intermunicipal Agreements:** Mayor Hyde reported that Trustee McDowell, Trustee Duford from the Village, Councilman Kevin Patchen from the Town have engaged in discussions regarding existing agreements for shared services and resources between the Town and Village. They have reviewed proposed revisions and will present a draft outlining all changes at the upcoming Joint Meeting.
6. **Essential Housing updates:** Updates were given regarding Village initiatives to increase essential housing options and enhance affordability. The Village has secured grant funding and is actively pursuing additional grants to advance this project.
7. **Climate Smart updates:** Mayor Hyde updated that the Climate Smart Committee reviewed progress on the Climate Smart Communities program, including sustainability initiatives and grants.
8. **LWRP updates:** Updates regarding the Local Waterfront Revitalization Program were presented, covering recent developments and future plans.

Town Meeting Topics:

1. **Intermunicipal Agreements:** The Town reiterated the importance of ongoing collaboration with the Village on shared agreements and keeping them up to date.
2. **Assessor’s Office updates:** The Assessor’s Office is collaborating with Jefferson County to address property assessment discrepancies and ensure all assessments are accurately aligned with county standards.
3. **REDI Marina Project updates:** Waiting on bids to come in. If bids come in over budget the project will not happen.
4. **Memo - Clayton Smart Community Spring Fest (5/2/2026):** Details regarding the forthcoming Spring Fest, set for May 2, 2026, were provided, emphasizing planned activities and opportunities for community participation.
5. **Memo – Free Day at the Town of Clayton’s Transfer Site (5/8/2026):** Details were provided regarding the Free Day at the Town Transfer Site on May 8, 2026, encouraging residents to participate.
- 6.

Set Next Joint Meeting Date and Location:

The next joint meeting date and location were set for July 8th, 2026 at the Town Office beginning at 5:00 pm. Final details will be confirmed and communicated to all participants.

Adjournment:

MOTION made by Councilman Kenny Knapp to adjourn meeting at 5:56 pm; seconded by Trustee McDowell the motion passed unanimously.

Joanne Lenhard-Boye, Village Clerk