

Town Supervisor
Timothy Doney
Town Board Members
Kenneth Knapp
James Kenney
Steve Dorr
Kevin Patchen



Town of Clayton
405 Riverside Drive
Clayton, New York 13624
Telephone: (315) 686-3512
Fax: (315) 686-2651
www.townofclayton.com

Town Clerk
Megan Badour

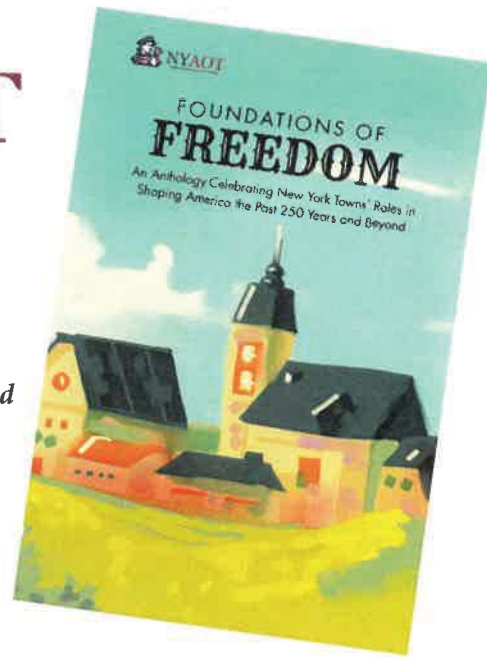
TOWN BOARD WORKSHOP MEETING AGENDA

Wednesday, July 22, 2026 • 5:00pm • Dodge Hall, Grindstone Island

1. **Pledge of Allegiance**
2. **Guests**
 - A. **Town Clerk**
 - i. *Correspondence that Needs Recording*
 - ii. *Minutes from 07/8/2026 Regular Meeting*
 - B. **Public:** *Comment on Agenda Items*
 - C. **Workshop Discussion Items:**
 - i. *Justice Audits & Resolution*
 - ii. *Set August Workshop Meeting @ Depauville Library*
 - D. **Public:** *Comment on Non-Agenda Items*
3. **Adjournment** **Next Meeting:** *Wednesday, August 12, 2026 @ 5:00pm Cerow Recreation Park Arena*



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Association of Towns, Attn: Front Desk, 150 State St. Albany, NY 12207

SHIP TO (PLEASE PRINT):

Name _____

E-mail address _____

Town/Title _____ Phone _____

Address _____

Empire State Development
Strategic Planning and Feasibility Studies Program
625 Broadway
Albany, NY 12245

RE: Letter of Support for the Town of Clayton's Consolidated Funding Application (CFA #161276) – 2026 Town of Clayton ESD Feasibility Study for Fieldhouse

To Whom It May Concern:

On behalf of the 1000 Islands International Tourism Council, I am writing to express our support for the Town of Clayton's grant application to the Empire State Development (ESD) Strategic Planning and Feasibility Studies Program under the current grant cycle.

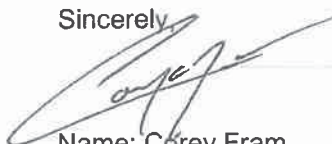
There is a vital need for a year-round indoor recreation and event venue in Clayton and the surrounding North Country. Our cold winters, combined with minimal indoor athletic infrastructure, effectively put community events and sports on hold or drives participation elsewhere. Driving long distances to find facilities drains our local economy and deprives our residents of a central place to connect during the winter.

A Field House at the Cerow Recreation Park Arena will solve these problems. We expect this project to bring great benefits to our area, including:

- **Youth Sports:** Providing year-round indoor fields and courts for local leagues, training, and destination tournaments.
- **Seniors & Wellness:** Offering a safe, indoor walking track and wellness spaces for seniors to stay active and connected during the winter.
- **Community Space:** Creating a modern space for local events that improves the quality of life for families.
- **Tourism & Businesses:** Attracting tournaments and events that boost local hotels, restaurants and shops with scheduled, anticipated demand that can be properly accommodated.

Crucially, our organization recognizes that a professional, data-driven planning framework is the cornerstone of any successful capital project exceeding \$10 million. To ensure the success of this phase, we confirm to actively participate in the study process through stakeholder interviews, surveys and data sharing. Conducting this professional feasibility study and market analysis is an essential risk-mitigation step before advancing construction. I strongly endorse the Town of Clayton's request for \$37,500 in Empire State Development working capital funding to unlock this important community initiative, and I respectfully urge your team to give this application your highest consideration.

Sincerely,



Name: Corey Fram
Title: Director of Tourism

Thousand Islands Central School District

8481 Co. Rt. 9 PO Box 100 Clayton, New York 13624

Tel: 315-686-5594 ext. 1001 Fax: 315-686-5511

Lisa Ingerson
Superintendent



ingersonlisa@ticsd.org
www.1000islandsschools.org

July 15, 2026

Empire State Development
Strategic Planning and Feasibility Studies Program
625 Broadway
Albany, NY 12245

**RE: Letter of Support for the Town of Clayton's Consolidated Funding Application (CFA #161276) – 2026
Town of Clayton ESD Feasibility Study for Fieldhouse**

To Whom It May Concern:

On behalf of the Thousand Islands Central School District, I am pleased to offer our support for the Town of Clayton's application to the Empire State Development Strategic Planning and Feasibility Studies Program.

Our district recognizes the importance of providing year-round opportunities that promote youth development, healthy lifestyles, and community engagement. A modern indoor recreation and event facility has the potential to benefit not only our students, but also families and residents throughout the Thousand Islands region by expanding access to athletic, recreational, and community programming regardless of the season.

We believe a fieldhouse at Cerow Recreation Park could provide numerous benefits, including:

- Expanding opportunities for youth athletics, recreation, and skill development throughout the year.
- Providing additional space for community events, educational partnerships, and wellness activities.
- Supporting local economic development by attracting tournaments and events that benefit area businesses during traditionally slower seasons.
- Creating a valuable regional asset that serves residents of all ages and strengthens our communities.

We also recognize that a comprehensive feasibility study is an essential first step in evaluating the project's long-term viability and ensuring responsible planning before any significant capital investment is made.

The Thousand Islands Central School District is committed to supporting this planning effort and is willing to participate in stakeholder meetings, surveys, and other opportunities to provide input throughout the feasibility study process. We appreciate the Town of Clayton's leadership in exploring this opportunity and look forward to working collaboratively as the project moves forward.

I strongly support the Town of Clayton's request for funding through the Empire State Development Strategic Planning and Feasibility Studies Program and respectfully encourage favorable consideration of this application.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lisa Ingerson', with a stylized, flowing script.

Lisa Ingerson

Superintendent

Thousand Islands Central School District

(315) 686-5594 ext.1001

Fax: (315) 686-5511

Town of Clayton Regular Meeting Minutes

Wednesday, July 8, 2026

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM, located at Cerow Recreation Park Arena, 600 East Line Rd, Clayton, NY.

The following persons attended:

Timothy Doney	Kevin Patchen	Steve Dorr, I.	James Kenney
Kenneth Knapp	Pamela McDowell	Mariah LaClair	Megan Badour
Raymond Robinson	Savarah Wright	Alicia Dewey	

1. Pledge of Allegiance: Supervisor Doney led the pledge of allegiance.

2. Guests: N/A

3. Town Clerk:

Correspondence:

- Town Clerk's Association Membership Information
- Charter Communications Update (See attached)

B. Minutes from 6/24/26 Workshop Meeting

- Motion was made by Kenneth Knapp, seconded by James Kenney, to approve 6/24/26 workshop meeting minutes. **Motion carried.** Abstain – Kevin Patchen.

4. Public:

Alicia Dewey, Jefferson County Deputy Director of Planning: As previously discussed, Ms. Dewey spoke with regard to the potential of upcoming grants for recreational purposes. Previously, this type of funding was non-existent. However, upcoming trends are producing evidence in the favor of this type of grant. Ms. Dewey discussed the history of the Town of Clayton with regard to Cerow Recreational Park when originally drafted there were two phases, phase one was completed several years ago. With the trend towards grants favoring recreation, this maybe the opportune time for the Town to move forward with the plan to work on phase two of this project, the Field House portion. At this time Ms. Dewey requested specifically that the Board consider pursuing the application of such a grant as well as approval of spending for the grant. The funds would cover the cost of a feasibility study to see if it is worth moving forward with a fieldhouse in Clayton.

5. General Discussion Items:

A. Bills & Transfers

i. Abstract #7 of 2026 in the amount of \$190,768.04.

Motion was made by James Kenney, seconded by Kenneth Knapp, to approve abstract #7 of 2026, in the amount of \$190,768.04. **Motion carried.**

ii. Transfers: Depauville Sewer Project

Motion to authorize payment transfer of \$69.77 from general checking to the Depauville Sewer Project checking made by Kenneth Knapp, seconded by Kevin Patchen. **Motion carried.**

B. New Accounts/Special Entries: N/A

C. Supervisor's Report & Bank Reconciliations: June 2026

Motion was made by Kenneth Knapp., seconded by Steve Dorr, I., to approve the Supervisor's Report & Bank Reconciliation for June 2026. **Motion carried.**

D. Balance Sheets: June 2026

E. Resignations, Appointments & Rate Changes

i. Resignations & Appointments:

A. Appoint Day Camp Counselor: Jenna Decker

Motion was made to approve appointment of Jenna Decker, Camp Counselor, at a rate of \$17.00/hr effective immediately made by Kevin Patchen, seconded by Kenneth Knapp. **Motion carried.**

ii. Rate Changes: N/A

F. Training:

Buck Robinson NYSAOTSOH Annual Conference:

Motion to authorize Buck Robinson's attendance at the NYS Associations of Towns Superintendents of Highways Annual Conference made by Steve Dorr, I., seconded by Kenneth Knapp. **Motion carried.**

G. Cerow Rec Park Field House:

Motion was made to apply for the grant by Kenneth Knapp, seconded by Steve Dorr, Sr. **Motion carried.** Motion was made to approve the initial spending of half the cost of the grant for the field house feasibility study amount which is \$75,000, so \$37,500, with \$7,500 of that needing to be cash, made by Kenneth Knapp, seconded by Steve Dorr, Sr. **Motion carried.**

H. Depauville Sewer Contract No. 2 Bid Extension

Motion to extend Depauville Sewer Contract No. 2 Bid date to July 23, 2026 @ 2:00 pm made by James Kenney, seconded by Kenneth Knapp. **Motion carried.**

I. Resolution No. 46 of 2026: REDI Marina Bid Contract No. 4: Plumbing

Resolution No. 46 of 2026, a resolution to award REDI Marina Bid Contract No. 4: Plumbing, was introduced by Kenneth Knapp, seconded by Kevin Patchen. Roll call vote: Kenney- aye; Patchen-aye; Knapp- aye, Dorr-aye, Doney-aye. **Passed.**

J. Resolution No. 47 of 2026: Depauville WWTP Disinfection Project Amended Bond Resolution

Resolution No. 47 of 2026, a resolution for the Amended Depauville WWTP Disinfection Project Bond Resolution was introduced by James Kenney, seconded by Steven Dorr, I. Roll call vote: Kenney- aye; Patchen-aye; Knapp- aye, Dorr-aye, Doney-aye. **Passed.**

K. July Town Board Workshop meeting on Grindstone Island:

Reminder Clayton Island Tours will be picking up at the TOWN ATTENUATOR starting this year at 4:30pm for the meetings located at Dodge Hall, Grindstone.

6. Supervisor's Report: Consolidated Health District, Youth Commission & Antique Boat Museum: Supervisor Doney: No report at this time.

7. Department Head Reports:

A. Highway Superintendent: Raymond Robinson: Mr. Robinson reports that at this time the department's projected completion schedule is on track. Shortly they will begin preparing for winter supplies.

B. Buildings & Grounds: James Jones: N/A

C. Assessor: Interim Christina Johnson: See attached

D. Codes/Zoning: Richard Ingerson: N/A

8. Council Reports:

A. Councilman Knapp: Libraries & Chamber of Commerce: Depauville Library grant submission request is looking good.

B. Councilman Patchen: Buildings & Grounds, Cemeteries, and Purchasing & Personnel: Docks were damaged in the storm last week, an insurance claim has been filed. This will be repaired in several weeks. HVAC issue at the Town Offices/Opera House have been addressed and moving forward there will be a maintenance schedule. Swim lessons are underway. Day Camp has been capped due to reaching capacity.

C. Councilman Kenney: Safety Coordinator, Planning/Zoning, and Sewer Districts: A reminder that the Depauville Sewer Board needs members as well as the ZBA.

D. Councilman Dorr: Highway, TIERS, Paynter Center and CLDC: Mr. Dorr stated that the Paynter Center is continuing to seek grant funding for a bus.

9. Public: Submitted Requests to Address the Board: N/A

10. Adjournment

Motion was made by Kenneth Knapp, seconded by Kevin Patchen to adjourn regular meeting at 6:30 PM.

Motion carried.

Next Board Meeting: Wednesday, July 22, 2026 @ 5:00pm, located at the Dodge Hall, Grindstone Island.

Megan Badour, Town Clerk

Town of Clayton
Internal Audit Reports 2026
Audit Report
Justice Department (JERAM)
Summary Report: Original Document Attached

Cash Receipts:

The cash receipts journal is up-to-date and maintained in a manner that identifies the date received, payer, and the amount of fines, fees, bail, and/ or other categories of collection. Pre-numbered receipt forms are issued for all collections and duplicate receipt copies are kept for court records. Duplicate deposit slips are kept for court records.

Deposits do agree with the cash receipt amounts, and deposits are made on a timely basis. These records are up-to-date. The cash receipts journal is totaled and summarized monthly.

Cash Disbursements:

The cash disbursements journal is up-to-date and maintained in a manner to identify individual amounts disbursed either individually or totals referenced to abstracts or payrolls. Pre-numbered checks are used for all disbursements other than petty cash. All checks are signed by Justice Walter M. Jeram, Jr. Cancelled checks and/or images are returned with bank statements and maintained on file. The check records are up-to-date.

Receipts are kept on all funds turned over to other agencies. Generally, no other funds are disbursed directly from this office. General disbursements are distributed after approval of processed bills on the monthly abstract.

Cash Reconciliations:

Bank accounts are reconciled promptly after bank statements are received.

Deposit Protection:

Per bank policy.

Reports to Justice Court Fund:

Monthly reports are made timely to the Justice Court Fund. Reported amounts agree with cash receipts and disbursement books and with docket dispositions and case files. Upon information and belief, as the JCF corresponds directly with Justice Kinnie, the court has not received any notices regarding late reporting.

Reporting to Department of Motor Vehicles- TSLED Program:

Information is reported timely to TSLED and reports are maintained and utilized by the court. The Court currently does not have any pending cases nor has received any notices regarding late monthly reporting.

Other Concerns: None.

Other Comments: None.


Savarah Wright

Appendix 10 – Annual Checklist for Review of Justice Court Records

Name of Municipality:

Town of Clayton

Month Reviewed:

7/1/2025

Through

6/30/2026

Name of Justice:

Walter Jeram

Review Performed By:

Savannah Wright
Savannah Wright

Date

7/16/26

Annual Checklist for Review of Justice Court Records

	Yes	No
<u>Cash Receipts Book</u>		
▶ Are pre-numbered receipt forms issued for all collections?	☒	☐
▶ Are duplicate receipts kept for court records?	☒	☐
▶ Are receipts recorded up-to-date?	☒	☐
<i>Last recorded receipt:</i> # <u>5309</u> Date <u>7/7/26</u> Amount <u>\$680</u>		
▶ Is the receipt book maintained in a manner to identify date received, payer, and the amount of fines, fees, bail and other categories of collection?	☒	☐
▶ Are deposits identified?	☒	☐
▶ Are duplicate deposit slips kept for court records?	☒	☐
▶ Are deposits made within 72 hours of collection (exclusive of Sundays and holidays)?	☒	☐
▶ Are deposits recorded up-to-date?	☒	☐
<i>Last recorded deposit:</i> Date <u>7/7/26</u> Amount <u>\$700</u>		
▶ Is the receipt book totaled and summarized at the end of each month?	☒	☐
<i>Last Month Totaled and Summarized</i> <u>6/2026</u>		
<u>Cash Disbursements Book</u>		
▶ Are pre-numbered checks used for all disbursements other than petty cash?	☒	☐
▶ Are all checks signed by the Justice?	☒	☐
▶ Are canceled checks (or check images) returned with bank statements and kept for court records?	☒	☐
▶ Are checks recorded up-to-date?	☒	☐
<i>Last recorded check:</i> # <u>1125</u> Date <u>7/9/26</u> Amount <u>\$1,575</u>		
<u>Bank Reconciliations</u>		
▶ Are bank accounts reconciled promptly after bank statements are received?	☒	☐
<i>Last Bank Reconciliation for Each Bank Account:</i> Date Performed <u>7/14/26</u> Month Ending <u>6/2026</u>		
<u>Additional Supporting Records</u>		
▶ Is a list of bail maintained?	☒	☐
▶ Is a record of uncollected installment payments maintained?	☒	☐

Annual Checklist for Review of Justice Court Records

Dockets and Case Files

Yes No

- ▶ Are separate dockets maintained for various classifications of cases, such as Vehicle and Traffic, Criminal, Civil and Small Claims? ☒ ☐
- ▶ Are case files maintained for all cases? If manual, an index is an alphabetical list of cases with case numbers as a cross-reference. This will assist in locating cases since case files are filed by disposition date. If computerized, the index is maintained in the system and can be accessed at any time by name, ticket number or address. ☒ ☐
- ▶ Do dockets for disposed cases appear to be complete? ☒ ☐
- ▶ Do dockets for disposed cases agree with amounts reported? ☒ ☐

Cash Book Reconciliation

- ▶ Is the cash book reconciled to the adjusted bank balances at the end of each month? ☒ ☐
- ▶ Does the cash book total agree with the bank reconciliation and supporting information? ☒ ☐

Last Cash Reconciliation:

Date Performed 7/14/26 Month Ending 6/2026

Reports to the Division of Criminal Justice Services

- ▶ Are reports made timely to the Division of Criminal Justice Services? ☒ ☐
- ▶ Has the court received any notices regarding late reporting?
If yes, why were the reports late and what corrective actions were taken? ☐ ☒

Reports to the Justice Court Fund

- ▶ Are reports made timely to the Justice Court Fund? ☒ ☐
- ▶ Do reported amounts agree with docket dispositions and case files? ☒ ☐
- ▶ Do reported amounts agree with cash receipt and disbursement books?
Last report submitted: Month Ending 6/2026 Date 7/14/26 Amount \$1,575 ☒ ☐
- ▶ Has the court received any notices regarding late reporting?
If yes, why were the reports late and what corrective actions were taken? ☐ ☒

Annual Checklist for Review of Justice Court Records

Yes No

Reporting to the Department of Motor Vehicles - TSLED Program

- Has the court received any notices regarding pending cases?
If yes, why were the cases pending and what corrective actions were taken, if any _____

○



Note: Cases over 60 days are eligible to be Scofflawed. TSLED sends a monthly listing of pending cases to the Court. The court should respond either manually or electronically to TSLED with the outcome of these pending cases.

- Are reports from TSLED to the court maintained and utilized?
Last TSLED Report Available: Date _____

○



Note: Courts can access reports on-line from TSLED at any time.

- How many cases are shown as pending in the last TSLED report? _____

- Is the number of pending cases reasonable?
- How many cases are shown as pending for more than 90 days?
- What actions have been taken to dispose of these cases?

○



0
N/A

Overall Evaluation

* Janie Saichy 7/16/2026

Town of Clayton
Internal Audit Reports 2026
Audit Report
Justice Department (KINNIE)
Summary Report: Original Document Attached

Cash Receipts:

The cash receipts journal is up-to-date and maintained in a manner that identifies the date received, payer, and the amount of fines, fees, bail, and/ or other categories of collection. Pre-numbered receipt forms are issued for all collections and duplicate receipt copies are kept for court records. Duplicate deposit slips are kept for court records.

Deposits do agree with the cash receipt amounts, and deposits are made on a timely basis. These records are up-to-date. The cash receipts journal is totaled and summarized monthly.

Cash Disbursements:

The cash disbursements journal is up-to-date and maintained in a manner to identify individual amounts disbursed either individually or totals referenced to abstracts or payrolls. Pre-numbered checks are used for all disbursements other than petty cash. All checks are signed by Justice Walter M. Jeram, Jr. Cancelled checks and/or images are returned with bank statements and maintained on file. The check records are up-to-date.

Receipts are kept on all funds turned over to other agencies. Generally, no other funds are disbursed directly from this office. General disbursements are distributed after approval of processed bills on the monthly abstract.

Cash Reconciliations:

Bank accounts are reconciled promptly after bank statements are received.

Deposit Protection:

Per bank policy.

Reports to Justice Court Fund:

Monthly reports are made timely to the Justice Court Fund. Reported amounts agree with cash receipts and disbursement books and with docket dispositions and case files. Upon information and belief, as the JCF corresponds directly with Justice Kinnie, the court has not received any notices regarding late reporting.

Reporting to Department of Motor Vehicles- TSLED Program:

Information is reported timely to TSLED and reports are maintained and utilized by the court. The Court currently does not have any pending cases nor has received any notices regarding late monthly reporting.

Other Concerns: None.

Other Comments: None.


Savarah Wright

Appendix 10 – Annual Checklist for Review of Justice Court Records

Name of Municipality:

Town of Clayton

Month Reviewed:

7/1/2025

Through

6/30/2026

Name of Justice:

Rebecca Kinnie

Review Performed By:

Savannah Wright
Savannah Wright

Date

7/16/26

Annual Checklist for Review of Justice Court Records

	Yes	No
<u>Cash Receipts Book</u>		
▶ Are pre-numbered receipt forms issued for all collections?	☒	☐
▶ Are duplicate receipts kept for court records?	☒	☐
▶ Are receipts recorded up-to-date?	☒	☐
<i>Last recorded receipt:</i> # <u>00080198</u> Date <u>7/14/26</u> Amount <u>\$150</u>		
▶ Is the receipt book maintained in a manner to identify date received, payer, and the amount of fines, fees, bail and other categories of collection?	☒	☐
▶ Are deposits identified?	☒	☐
▶ Are duplicate deposit slips kept for court records?	☒	☐
▶ Are deposits made within 72 hours of collection (exclusive of Sundays and holidays)?	☒	☐
▶ Are deposits recorded up-to-date?	☒	☐
<i>Last recorded deposit:</i> Date <u>7/13/26</u> Amount <u>\$70</u>		
▶ Is the receipt book totaled and summarized at the end of each month?	☒	☐
<i>Last Month Totaled and Summarized</i> <u>06/2026</u>		
<u>Cash Disbursements Book</u>		
▶ Are pre-numbered checks used for all disbursements other than petty cash?	☒	☐
▶ Are all checks signed by the Justice?	☒	☐
▶ Are canceled checks (or check images) returned with bank statements and kept for court records?	☒	☐
▶ Are checks recorded up-to-date?	☒	☐
<i>Last recorded check:</i> # <u>1026</u> Date <u>7/7/26</u> Amount <u>\$2040</u>		
<u>Bank Reconciliations</u>		
▶ Are bank accounts reconciled promptly after bank statements are received?	☒	☐
<i>Last Bank Reconciliation for Each Bank Account:</i> Date Performed <u>7/14/26</u> Month Ending <u>6/2026</u>		
<u>Additional Supporting Records</u>		
▶ Is a list of bail maintained?	☒	☐
▶ Is a record of uncollected installment payments maintained?	☒	☐

Annual Checklist for Review of Justice Court Records

	Yes	No
<u>Dockets and Case Files</u>		
▶ Are separate dockets maintained for various classifications of cases, such as Vehicle and Traffic, Criminal, Civil and Small Claims?	☒	☐
▶ Are case files maintained for all cases? If manual, an index is an alphabetical list of cases with case numbers as a cross-reference. This will assist in locating cases since case files are filed by disposition date. If computerized, the index is maintained in the system and can be accessed at any time by name, ticket number or address.	☒	☐
▶ Do dockets for disposed cases appear to be complete?	☒	☐
▶ Do dockets for disposed cases agree with amounts reported?	☒	☐

Cash Book Reconciliation

- | | | |
|---|-------------------------------------|--------------------------|
| ▶ Is the cash book reconciled to the adjusted bank balances at the end of each month? | ☒ | ☐ |
| ▶ Does the cash book total agree with the bank reconciliation and supporting information? | ☒ | ☐ |

Last Cash Reconciliation:

Date Performed 7/7/26 Month Ending 6/2026

Reports to the Division of Criminal Justice Services

- | | | |
|---|-------------------------------------|-------------------------------------|
| ▶ Are reports made timely to the Division of Criminal Justice Services? | ☒ | ☐ |
| ▶ Has the court received any notices regarding late reporting? | ☐ | ☒ |
| If yes, why were the reports late and what corrective actions were taken? _____ | | |

Reports to the Justice Court Fund

- | | | |
|--|-------------------------------------|-------------------------------------|
| ▶ Are reports made timely to the Justice Court Fund? | ☒ | ☐ |
| ▶ Do reported amounts agree with docket dispositions and case files? | ☒ | ☐ |
| ▶ Do reported amounts agree with cash receipt and disbursement books? | ☒ | ☐ |
| Last report submitted: Month Ending <u>6/2026</u> Date <u>7/7/26</u> Amount <u>\$2,040</u> | | |
| ▶ Has the court received any notices regarding late reporting? | ☐ | ☒ |
| If yes, why were the reports late and what corrective actions were taken? _____ | | |

Annual Checklist for Review of Justice Court Records

Yes No

Reporting to the Department of Motor Vehicles - TSLED Program

- Has the court received any notices regarding pending cases?
If yes, why were the cases pending and what corrective actions were taken, if any _____

☐

☒

Note: Cases over 60 days are eligible to be Scofflawed. TSLED sends a monthly listing of pending cases to the Court. The court should respond either manually or electronically to TSLED with the outcome of these pending cases.

- Are reports from TSLED to the court maintained and utilized?

Last TSLED Report Available: Date N/A

☒

☐

Note: Courts can access reports on-line from TSLED at any time.

- How many cases are shown as pending in the last TSLED report? 0

- Is the number of pending cases reasonable?

- How many cases are shown as pending for more than 90 days? 0

- What actions have been taken to dispose of these cases? N/A

☒

☐

Overall Evaluation

Jain Sudh 7/14/2026

RESOLUTION NO. 48 OF 2026

TOWN OF CLAYTON

**A RESOLUTION TO CERTIFY EXAMINATION AND AUDIT OF TOWN JUSTICES
2025-2026 MONTHLY REPORTS AND ACCOUNT BOOKS**

Dated: July 22, 2026

At a regular meeting of the Town Board of Clayton, Jefferson County, New York held at the Dodge Hall, 11512 North Shore Road, Grindstone Island, Clayton, New York, on the 22nd day of July, 2026 at 5:00 pm, prevailing time.

The meeting was called to order by Supervisor Doney and upon roll being called, the following were:

PRESENT: Timothy Doney, Supervisor
Kenneth Knapp, Councilman
James Kenney, Councilman
Steve Dorr, Councilman
Kevin Patchen, Councilman

ABSENT: None

WHEREAS, in accordance with Section 2019-a of the Uniform Justice Court Act, a yearly audit is required of the Town of Clayton Justices, and

WHEREAS, the Town Board of the Town of Clayton wishes to comply with such auditing procedures,

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Clayton, Jefferson County, New York, hereby certifies that they have examined the foregoing 2025-2026 account books and audited the monthly reports of the Town Justice the Hon. Rebecca Kinnie and Hon. Walter M. Jeram Jr.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

The forgoing Resolution was offered by Board Member, _____, and seconded by Board Member, _____, and upon roll call vote of the Board was duly adopted as follows:

Timothy Doney, Supervisor	Yes __	No__	Absent__
Kenneth Knapp, Councilman	Yes __	No__	Absent__
James Kenney, Councilman	Yes __	No__	Absent__
Steve Dorr, Councilman	Yes __	No__	Absent__
Kevin Patchen, Councilman	Yes __	No__	Absent__

Yes __ No __ Abstain __ Absent __ Dated: July 22, 2026

The Resolution was thereupon declared duly adopted and shall take effect immediately.

Certification:

I, Megan Badour, Town Clerk of the Town of Clayton, do hereby certify that the above resolution was adopted at a regular meeting of the Town Board of the Town of Clayton held on July 22, 2026 and it is on file and of record, and that said resolution has not been altered, amended or revoked and it's in full force and effect.

[SEAL]

Megan Badour, Town Clerk