

**Town Supervisor**  
Timothy Doney  
**Town Board Members**  
Kenneth Knapp  
Donna Patchen  
James Kenney  
Kathleen LaClair



**Town of Clayton**  
405 Riverside Drive  
Clayton, New York 13624  
Telephone: (315) 686-3512  
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www.townofclayton.com

**Town Clerk**  
Megan Badour

## **TOWN BOARD WORKSHOP MEETING AGENDA**

*Tuesday, December 31, 2024 • 8:30am • Town Hall*

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1. **Pledge of Allegiance**
2. **Town Board Workshop Meeting**
  - A. **Town Clerk**
    - i. *Correspondence* that Needs Recording
    - ii. *Minutes* from 12/13/2024 Meeting
  - B. **Public: Comment on Agenda Items**
  - C. **Workshop Discussion Items:**
    - i. Abstract #13 2024 in the amount of \$174,872.01
    - ii. Authorize Prepay Expenses
    - iii. Budget Amendments
    - iv. ZBA Alternate Appointment-Mike McMahon, Term expiring 12/31/2029
    - v. Zoning Board Reappointment- Dale Maclaughlin, Term expiring 12/31/2029
    - vi. Planning Board Member Resignation- Ronald Duford- Effective 12/31/2024
      - Appoint Alson Taylor to Full Time Effective 1/1/2024- Term expiring 12/31/2031
      - Advertise for Vacant Alternate Planning Board Position
    - vii. Planning Board Re-Appointment- Therese Christensen- Term expiring- 12/31/2031
    - viii. BAR Re-Appointment- Roger Howard, Term expiring 9/30/2029
    - ix. K. Delaney Step Increase
    - x. Employee Handbook Update
3. **Adjournment**    **Next Meeting:** *Wednesday, January 8, 2025 @ 5:00pm Cerow Rec Park Arena*



*Celebrate the Season with Hope, Happiness & Peace*

**MERRY CHRISTMAS**



Your friends at  
River Community Church



# Department of Transportation

**KATHY HOCHUL**  
Governor

**MARIE THERESE DOMINGUEZ**  
Commissioner

**ROBERT A. HAYNES, P.E.**  
Regional Director

December 19, 2024

Honorable Tim Doney  
Supervisor, Town of Clayton  
405 Riverside Dr., Po Box 379  
Clayton, NY 13624

Dear Mr. Doney:

I am writing to introduce myself as the new New York State Department of Transportation (NYSDOT) Regional Director for Region 7. My predecessor, Kenneth Bibbins, has been promoted to Assistant Commissioner of Operations in our Main Office and I have assumed the position of Regional Director effective November 21, 2024.

Prior to being appointed to the Regional Director position, I spent the majority of my over 30-year NYSDOT career as the Resident Engineer in Franklin County with stints in Clinton and St. Lawrence Counties, as well as most recently as the Regional Director of Operations for Region 7. I was born and raised in Franklin County, graduated from Clarkson University, and returned to the North Country in 1999 as the Franklin County Resident Engineer. I am proud to serve the people of NYS in my new role and to partner with you and others to support our local communities throughout the North Country.

I look forward to working with you and your staff to address any questions or concerns you may have regarding the transportation system in the counties served by Region 7: Clinton, Franklin, Jefferson, Lewis, and St. Lawrence. If you need anything, please contact me or my staff at (315) 785-2333.

Sincerely,

A handwritten signature in blue ink that reads "Robert Haynes".

Robert A. Haynes, P.E.  
Regional Director – Region 7  
New York Department of Transportation  
317 Washington St., Watertown, NY 13601



**Alex Camarda**  
Associate VP, State Government Affairs

Pursuant to the FCC's "all-in pricing" order, Charter has aggregated the cost of video programming including for broadcast retransmission consent, regional sports programming, and other programming-related fees.

We remain committed to providing excellent entertainment services in your community. If you have any questions, please feel free to contact me at 212-379-5123 or via email at [Alex.Camarda@charter.com](mailto:Alex.Camarda@charter.com).

Sincerely,

A handwritten signature in black ink, appearing to read "A. Camarda", written in a cursive style.

Alex Camarda  
Associate VP, State Government Affairs  
Charter Communications



**Alex Camarda**  
Associate VP, State Government Affairs

December 16, 2024

Re: Charter Communications – Upcoming Changes

Dear Municipal Official:

At Charter, we value our customers and work hard to keep prices as low as possible. Despite our best efforts, rising costs have impacted our prices, and we are passing through the increased programming fees charged by the TV networks we carry.

Customers are being notified via bill message regarding the following price changes that will take effect on or after January 15, 2025. In line with our commitment to provide clear and simple pricing, we are rounding many of our services by \$0.01 per month. For customers who may be paying a promotional price, the retail price does not take effect until the end of the promotional period.

Spectrum Service/Product	Price Change
Anime Network	Will increase by \$0.01 per month
Carnegie Hall+	Will increase by \$0.01 per month
Eros Now	Will increase by \$0.01 per month
Gaiam TV	Will increase by \$0.01 per month
here! TV subscription	Will increase by \$0.01 per month
Stingray Karaoke	Will increase by \$0.01 per month
Too Much for TV (Mature)	Will increase by \$0.01 per month
Russian View Premium	Will increase by \$0.01 per month
Hebrew View	Will increase by \$0.01 per month
NGN View	Will increase by \$0.01 per month
Vietnamese View	Will increase by \$0.01 per month
Filipino View	Will increase by \$0.01 per month
Jade World View	Will increase by \$0.01 per month
Taiwanese View	Will increase by \$0.01 per month
Mandarin View	Will increase by \$0.01 per month
Korean View	Will increase by \$0.01 per month
Punjabi View	Will increase by \$0.01 per month
Filipino Channel	Will increase by \$0.01 per month
Adult Programming (Multiple Networks)	Will increase by \$0.01 per month
Single Digital Video Recorder Service	Will increase by \$0.01 per month
Multiple Digital Video Recorder Service	Will increase by \$0.01 per month
Soft Reconnect	Will increase by \$0.01 per month

<b>Spectrum Service/Product</b>	<b>Price Change</b>
Additional Statement Copy	Will increase by \$0.01 per month
Spectrum India View Premium	Will increase by \$0.01 per month
Arabic View	Will increase by \$0.05 per month
Spectrum TV Essentials	Will increase by \$1.01 per month
Music Choice Karaoke	Will increase by \$1.01 per month
Music Choice Relax	Will increase by \$1.01 per month
ALLBLK	Will increase by \$1.01 per month
Spectrum Legacy Digital Adapters	Will increase by \$1.50 per month
Spectrum NPP/SPP Digital Receivers	Will increase by \$1.50 per month
Spectrum Cable Cards	Will increase by \$2.00 per month
Spectrum TV Select	Will increase by \$2.01 per month
Spectrum TV Silver	Will increase by \$2.01 per month
Spectrum TV Gold	Will increase by \$2.01 per month
Spectrum TV Select Signature	Will increase by \$2.01 per month
Spectrum TV Select Plus	Will increase by \$2.01 per month
Spectrum Mi Plan Latino	Will increase by \$2.01 per month
Spectrum Mi Plan Latino Silver (Grandfathered)	Will increase by \$2.01 per month
Spectrum Mi Plan Latino Gold (Grandfathered)	Will increase by \$2.01 per month
Spectrum Lifestyle Plan (Grandfathered)	Will increase by \$2.01 per month
Spectrum Lifestyle Plan Silver (Grandfathered)	Will increase by \$2.01 per month
Spectrum Lifestyle Plan Gold (Grandfathered)	Will increase by \$2.01 per month
Spectrum TV Choice (Grandfathered)	Will increase by \$2.01 per month
Spectrum SPP Limited Basic (Grandfathered)	Will increase by \$2.01 per month
Broadcast TV Surcharge	Will increase by \$2.25 per month
Spectrum SPP Limited Basic	Will increase by \$4.00 per month
<b>Monthly Wire Maintenance Elimination (Legacy Charter Customers)</b>	
Max (A La Carte)	Will increase by \$1.00 per month
Max (Inclusion)*	Will decrease by -\$9.00 per month
Paramount+ with Showtime (Inclusion)*	Will decrease by -\$5.00 per month
AMC+ (A La Carte)	Will increase by \$1.01 per month
AMC+ (Inclusion)*	Will decrease by -\$5.99 per month
Starz	Will increase by \$1.01 to \$2.00 per month

\*Due to Spectrum's ongoing negotiations with programmers, some streaming content is now included in customers' Spectrum TV package, resulting in a price decrease.

Town of Clayton Regular Meeting Minutes

Wednesday, December 11, 2024

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM, at Cerow Recreation Park, 600 East Line Road, Clayton, NY.

The following persons attended:

Timothy Doney	Kathleen LaClair	James Kenney	Donna Patchen
Steve Dorr, Sr.	Mariah LaClair	Savarah Wright	James Jones
Rylee Babcock	Pam McDowell	Buck Robinson	Keith Dasno
Claude Phelps	Valerie Phelps		

Absent: Kenneth Knapp

1. Pledge of Allegiance: Supervisor Doney opened the meeting with the Pledge of Allegiance
2. Guests: Claude Phelps – Former Town of Rutland Highway Superintendent, spoke on data collection for Highway Departments. Would like the Town of Clayton to utilize his services on keeping up with the maintenance of our road signs.

3. Town Clerk:

- Correspondence: Christmas Card from Pomerville Septic Service
- Minutes: Minutes from the 11/13/24 Board Meeting approved by James Kenney, seconded by Kathleen LaClair. **Motion carried.**

4. Public: No comment on agenda items.

5. General Discussion Items:

A. Bills and Transfers:

i. Abstract #12 of 2024

Motion was made by Donna Patchen, seconded by Kathleen LaClair, to approve Abstract #12, in the amount of \$210,879.92. **Motion carried.**

ii. Transfers: Motion was made by Donna Patchen, seconded by James Kenney, to approve transfer of \$92,328.68 from Debt Reserve to General Checking for Dock Debt Payment. **Motion carried.**

iii. Budget Amendment: *N/A*

iv. New Accounts/Special Entries: *N/A*

B. Supervisor's Report & Bank Reconciliations:

Motion was made by Kathleen LaClair, seconded by James Kenney, to approve the November 2024 Supervisor's Report and bank reconciliations. **Motion carried.**

C. Balance Sheets: November 2024

D. Resignations; Appointments & Rate Changes:

i. Resignations: *N/A*

ii. Positions/Appointments: Motion was made to appoint Jordan Coughlin as Town Historian effective 1/1/2025, by Kathleen LaClair, seconded by Donna Patchen. **Motion carried.**

iii. Rate Changes: *N/A*

E. Training: *N/A*

F. 2025 Marine Transportation Bid Award:

- Motion was made to award RJ Marine for Option #1: Marine Transportation hauling a minimum of 35 tons per hour at a rate of \$385 per hour by James Kenney, seconded by Donna Patchen. **Motion carried.**
- Motion was made to award Seaway Marine for Option #2: Bulk Marine Transportation up to 140 tons at a rate of \$900 per hour by Kathleen LaClair, seconded by Donna Patchen. **Motion carried.**

6. Supervisor's Report: The Town of Clayton participated in the Christmas Parade float, and won a Special Recognition trophy. Doney is looking to inform Jefferson County we are interested in the additional funds for the REDI Project. The Town of Clayton employee Christmas Party is this Friday 12/13/24 at 6PM located at O'Brien's, he hopes everyone is able to attend.

7. Department Head Reports:

A. Highway Superintendent: Steve Dorr- Would like the Town to look into Claud Phelps's proposal for the road sign quality inventory upkeep. Mentioned there has been some struggle with snowplows breaking down, he's waiting on the approval to order a new one. The Highway Barn got a new pressure washer.

B. Buildings & Grounds: James Jones- Informed the board of the Jefferson County major increase to Transfer Site refuse & recycling pick-up fees. He is looking into ways to mitigate the cost of the increase with as little impact to residents as possible.

C. Assessor: Alexander Marchenkoff- *N/A*

D. Codes/Zoning: Richard Ingerson- See attached

8. Council Reports:

- Councilman Knapp: *N/A*
- Councilwoman Patchen: See Buildings & Grounds
- Councilman Kenney: The Town is in need of a new Planning Board Member. Got a grant approval for the Depauville Sewer project.
- Councilwoman LaClair: *N/A*

9. Public: *N/A*

10. Adjournment:

Motion was made by Kathleen LaClair, seconded by James Kenney to adjourn meeting at 6:04 PM.

**Motion carried.**

Next Meeting: Tuesday, December 31, 2024 at 8:30 AM located at the Town Hall, 405 Riverside Drive, Clayton, NY.

*Rylee Babcock, Deputy Clerk*



Ranges	Item Status	Purchase Types	Misc
<p><i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i> <i>Encumbrance Date Range: 12/26/24 to 12/27/24</i></p>	<p><i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: N</i> <i>Aprv: N</i> <i>Rcvd: Y</i></p>	<p><i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i></p>	<p><i>P.O. Type: All</i> <i>Format: Detail without Line Item Notes</i> <i>Include Non-Budgeted: Y</i> <i>Prior Year Only: N</i> <i>* Means Prior Year Line:</i> <i>Vendors: All</i></p>

PO #	PO Date	Vendor	Contract		PO Type					
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00979	12/26/24	WESTEL	WESTELCOM							
1	JUSTICE PHONE	\$38.94	A -1110-41	E	COURT-JOINT COURTROOM EXPEN	R	12/26/24	12/27/24		
2	JUSTICE INTERNET	\$99.95	A -1110-41	E	COURT-JOINT COURTROOM EXPEN	R	12/26/24	12/27/24		
3	TOWN PHONE/INTERNET	\$1,407.97	A -1650-40	E	CENTRAL COMMUNICATIONS-CON	R	12/26/24	12/27/24		
		<b>\$1,546.86</b>								
24-00980	12/26/24	KONIC005	KONICA MINOLTA PREMIER FINANCE							
1	CLERK COPIER CONTRACT	\$135.57	A -1410-40	E	TOWN CLERK-CONTRACTUAL EXPI	R	12/26/24	12/27/24		
24-00981	12/26/24	KONIC005	KONICA MINOLTA PREMIER FINANCE							
1	BOARD ROOM COPIER - B&W	\$156.65	A -1650-40	E	CENTRAL COMMUNICATIONS-CON	R	12/26/24	12/27/24		
2	ARENA COPIER	\$48.35	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24		
3	HIGHWAY COPIER	\$48.35	A -5010-40	E	HIGHWAY SUPERINTENDENT-CONT	R	12/26/24	12/27/24		
4	BOARD ROOM COPIER - COLOR	\$80.00	A -1650-40	E	CENTRAL COMMUNICATIONS-CON	R	12/26/24	12/27/24		
		<b>\$333.35</b>								
24-00982	12/26/24	VERWIR	VERIZON WIRELESS							
1	WIRELESS CHARGES	\$18.99	A -3620-40	E	CODE ENFORCEMENT-CONTRACTI	R	12/26/24	12/27/24		
2	WIRELESS CHARGES	\$37.99	A -1220-40	E	SUPERVISOR-CONTRACTUAL EXP	R	12/26/24	12/27/24		
3	WIRELESS CHARGES	\$19.00	B -8010-41	E	ZONING-CONTRACTUAL EXPENSE	R	12/26/24	12/27/24		
4	WIRELESS CHARGES	\$49.15	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24		
		<b>\$125.13</b>								
24-00983	12/26/24	NYSDEC	NYS DEPT. OF ENVIRONMENTAL CON							
1	DPV SPEDES PERMIT FEE	\$425.00	GD -8130-40	E	DEPAUVILLE SEWER-CONTRACTU/	R	12/26/24	12/27/24		9990000658637

PO #	PO Date	Vendor	Contract	PO Type							
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Date	Enc Rcvd Date	Chk/Void Date	Invoice	
24-00984	12/26/24	DEPTTRS			DEPARTMENT OF THE TREASURY						
1	TAX REPORTING BALANCE DUE	\$584.02	A -1430-40	E	PERSONNEL-CONTRACTUAL EXP	R	12/26/24	12/27/24			
24-00985	12/26/24	NATGRI			NATIONAL GRID						
1	E LINE ROAD LITE	\$53.99	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24			
2	600 CTY RT 3	\$7,717.37	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24			
3	TRANSFER SITE	\$89.10	A -8160-40	E	TRANSFER SITE-CONTRACTUAL E)	R	12/26/24	12/27/24			
4	403 RIVERSIDE	\$1,396.00	A -7560-40	E	TOWN HALL-CONTRACTUAL	R	12/26/24	12/27/24			
5	STEPHANIE ST	\$46.12	GD -8130-40	E	DEPAUVILLE SEWER-CONTRACTUA	R	12/26/24	12/27/24			
6	CAROLINE ST	\$25.68	GD -8130-40	E	DEPAUVILLE SEWER-CONTRACTUA	R	12/26/24	12/27/24			
7	AMELIA ST	\$20.51	GD -8130-40	E	DEPAUVILLE SEWER-CONTRACTUA	R	12/26/24	12/27/24			
8	RT 12 SALT BARN	\$79.73	A -1640-41	E	CENTRAL GARAGE-JT HIGHWAY CC	R	12/26/24	12/27/24			
9	CLAYTON CNTR	\$20.20	A -1640-41	E	CENTRAL GARAGE-JT HIGHWAY CC	R	12/26/24	12/27/24			
10	E LINE RD	\$30.83	A -1640-41	E	CENTRAL GARAGE-JT HIGHWAY CC	R	12/26/24	12/27/24			
11	615 CTY RT 3	\$734.80	A -1640-41	E	CENTRAL GARAGE-JT HIGHWAY CC	R	12/26/24	12/27/24			
12	DPV LIB	\$325.50	B -7410-40	E	DEPAUVILLE LIBRARY-CONTRACTL	R	12/26/24	12/27/24			
13	HH PUMP	\$43.80	GH -8130-40	E	HERITAGE HEIGHTS SEWER-CONT	R	12/26/24	12/27/24			
14	DPV LTG	\$410.58	SL1-5182-40	E	DEPAUVILLE STREET LIGHTING-CC	R	12/26/24	12/27/24			
15	HH LTG	\$68.75	SL2-5182-40	E	HERITAGE HTS STREET LIGHTING-I	R	12/26/24	12/27/24			
16	DOCKS	\$456.30	A -5720-40	E	TRANSIENT DOCKING-CONTRACTL	R	12/26/24	12/27/24			
		<b>\$11,519.26</b>									
24-00986	12/26/24	BECKE005			BECKER ARENA PRODUCTS, INC.						
1	GAME PUCKS	\$327.99	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24		ORDER# 71765	
24-00987	12/26/24	BEAMAC			BEAM MACK SALES & SERV., INC.						
1	REMAN ALT TRK 84	\$751.47	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEM	R	12/26/24	12/27/24		263207W	
2	ALTERNATOR/XTREMEWARE TRK 84	\$606.25	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEM	R	12/26/24	12/27/24		263208W	
3	WARRANTY REMAN ALT TRK 84	601.47-	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEM	R	12/26/24	12/27/24		CM263207WA	
4	CEEPER SEAT	\$144.19	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEM	R	12/26/24	12/27/24		263336W	
5	CORE DEPOSIT	150.00-	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEM	R	12/26/24	12/27/24		CM263207W	
6	CORE RETURN	75.00-	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEM	R	12/26/24	12/27/24		CM263208W	
7	OIL FILTERS TRK 88 & 84	\$138.00	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEM	R	12/26/24	12/27/24		263543W	

PO #	PO Date	Vendor	Contract	PO Type							
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
24-00987	12/26/24	BEAMAC	BEAM MACK SALES & SERV., INC.		Account Continued						
8	SENSOR TRK 92	\$380.16	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEN R		12/26/24	12/27/24		263612W	
9	WINDOW REGULATOR TRK 84	\$306.91	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEN R		12/26/24	12/27/24		263653W	
		<b>\$1,500.51</b>									
24-00988	12/26/24	COREC005	CORE CLIMATE SYSTEM, LLC.								
1	SERVICE ON CONTROL SYSTEM	\$500.00	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS R		12/26/24	12/27/24		3177	
24-00989	12/26/24	CHRISTHU	CHRISTINE C. THURSTON								
1	12/2024 ASSESSMENT SERVICES	\$885.00	A -1355-12	E	ASSESSMENT-PERSONAL SERVICE R		12/26/24	12/27/24			
24-00990	12/26/24	CHARLES1	CHARLES SMITH								
1	BEAVER TRAPPING GRINDSTONE	\$600.00	DB -5110-40	E	MAINTENANCE OF ROADS-CONTR/ R		12/26/24	12/27/24			
24-00991	12/26/24	CLAMAR	CLAYTON MARINA, INC.								
1	BOAT WINTERIZATION	\$377.25	A -5310-40	E	MARINE TRANSPORTATION: BOAT/ R		12/26/24	12/27/24		01-53366	
24-00992	12/26/24	CERAGE	CEROW AGENCY, INC.								
1	EMP DIS HON POLICY RENEWAL	\$407.00	A -1910-40	E	GENERAL INSURANCE R		12/26/24	12/27/24			
24-00993	12/26/24	BILLD005	BILL DEALING								
1	11/2024 BANK RECS	\$150.00	A -1310-40	E	FINANCE-CONTRACTUAL EXPENSE R		12/26/24	12/27/24			
24-00994	12/26/24	DOCTE005	DOCTEUR ENVIRONMENTAL								
1	PRESSURE WASHER INSTALLATION	\$2,299.62	A -1640-21	E	CENTRAL GARAGE-JT HIGHWAY IM R		12/26/24	12/27/24		7204	
24-00995	12/26/24	EWAST005	E-WASTE+								
1	BATTERY WASTE	\$0.75	A -8160-40	E	TRANSFER SITE-CONTRACTUAL E) R		12/26/24	12/27/24		202410300	
24-00996	12/26/24	FINGE005	FINGER LAKES SYSTEM CHEMISTRY,								
1	THRUST	\$95.40	A -1640-41	E	CENTRAL GARAGE-JT HIGHWAY CC R		12/26/24	12/27/24			
24-00997	12/26/24	GILAUT	GILLEE'S AUTO TRUCK & MARINE,								
1	PARTS	\$134.90	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEN R		12/26/24	12/27/24			



PO #	PO Date	Vendor	Contract		PO Type					
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-01005	12/26/24	JAMES010	JAMES KENNEY							
1	\$600 PLAN	\$600.00	A -9070-80	E	BENEFITS-\$600 PLAN	R	12/26/24	12/27/24		
Tracking Id: 600PLAN \$600 PLAN REIMBURSEMENT										
2	CELL PHONE REIMBURSEMENT	\$120.00	A -9070-80	E	BENEFITS-\$600 PLAN	R	12/26/24	12/27/24		
Tracking Id: CELL CELL PHONE REIMBURSEMENT										
		<b>\$720.00</b>								
24-01006	12/26/24	JCHIG	JEFFERSON COUNTY HIGHWAY DEPAR							
1	ROAD NAME SIGNS	\$131.72	DB -5110-40	E	MAINTENANCE OF ROADS-CONTR/	R	12/26/24	12/27/24	24-104 SGN	
2	ROAD NAME SIGNS MILLER/LOWE	\$82.24	DB -5110-40	E	MAINTENANCE OF ROADS-CONTR/	R	12/26/24	12/27/24	24-111 SGN	
3	WOOD SIGN/SYLVESTER/HILL SIGN	\$271.52	DB -5110-40	E	MAINTENANCE OF ROADS-CONTR/	R	12/26/24	12/27/24	24-114 SGN	
		<b>\$485.48</b>								
24-01007	12/26/24	JCREC	JEFFERSON COUNTY RECYCLING							
1	SOLID WASTE FEES ISW	\$5,395.32	A -8160-40	E	TRANSFER SITE-CONTRACTUAL E)	R	12/26/24	12/27/24		
2	SOLID WASTE FEES MSW	\$750.00	A -8160-40	E	TRANSFER SITE-CONTRACTUAL E)	R	12/26/24	12/27/24		
3	RECYCLING FEES TIPPING	\$525.00	A -8160-40	E	TRANSFER SITE-CONTRACTUAL E)	R	12/26/24	12/27/24		
		<b>\$6,670.32</b>								
24-01008	12/26/24	JUSTCOUR	NYS COMPTROLLER							
1	JUSTICE REPORT 11/2024	\$1,020.00	A -1110-42	E	COURT-DUE TO NYS COMPTROLLE	R	12/26/24	12/27/24	22317110-2024	
24-01009	12/26/24	KRAFF005	KRAFFT CLEANING SERVICE, INC.							
1	TOWN HALL CLEANING 12/2024	\$1,197.00	A -7560-40	E	TOWN HALL-CONTRACTUAL	R	12/26/24	12/27/24	20725	
24-01010	12/26/24	MCQBAN	MCQUADE & BANNIGAN INC.							
1	CURVED SQUEEGEE/HANDLE	\$79.30	DA -5130-41	E	MACHINERY-JT VILLAGE CONTRAC	R	12/26/24	12/27/24	4243667	
2	SIGN POST	\$167.94	DB -5110-40	E	MAINTENANCE OF ROADS-CONTR/	R	12/26/24	12/27/24	424969	
		<b>\$247.24</b>								
24-01011	12/26/24	NORTHSHP	NORTHERN SHARPENING, INC.							
1	ICE SCRAPER BLADE	\$320.00	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24	21953	
24-01012	12/26/24	NORSHO	NORTH SHORE SOLUTIONS							

PO #	PO Date	Vendor	Contract	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-01012	12/26/24	NORSHO	NORTH SHORE SOLUTIONS			<i>Account Continued</i>					
1			ANNUAL HOSTING RENEWAL	\$250.00	A -1650-40	E	CENTRAL COMMUNICATIONS-CON	R	12/26/24	12/27/24	2010-7071
24-01013	12/26/24	MTBANK	M&T BANK								
1			RTE 12 SEWER DEBT PRINCIPAL	\$106,800.00	GW -9730-60	E	ROUTE 12 SEWER-DEBT PRINCIPAL	R	12/26/24	12/27/24	
24-01014	12/26/24	NNYONLIN	NNYonline LLC								
1			SERVER HOST MONTHLY FEE	\$755.00	A -1650-41	E	CENTRAL COMMUNICATIONS- INFC	R	12/26/24	12/27/24	28112
24-01015	12/26/24	OBRRES	O'BRIENS RESTAURANT								
1			EMPLOYEE CHRISTMAS PARTY	\$4,456.00	A -1220-40	E	SUPERVISOR-CONTRACTUAL EXP	R	12/26/24	12/27/24	
24-01016	12/26/24	PEPES005	PEPE'S PARTS XPRESS								
1			TEST LIGHT/HEAVY DUTY TEST	\$28.75	DA -5130-41	E	MACHINERY-JT VILLAGE CONTRAC	R	12/26/24	12/27/24	20869
2			IMPACT SWIVEL SET	\$43.25	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEM	R	12/26/24	12/27/24	20895
				<b>\$72.00</b>							
24-01017	12/26/24	POMSEP	POMERVILLE SEPTIC SERVICES INC								
1			DPV SETIC PUMPOUTS	\$4,975.00	GD -8130-40	E	DEPAUVILLE SEWER-CONTRACTUA	R	12/26/24	12/27/24	23672
24-01018	12/26/24	DONNA005	DONNA PATCHEN								
1			CELL PHONE REIMBURSEMENT	\$120.00	A -9070-80	E	BENEFITS-\$600 PLAN	R	12/26/24	12/27/24	
			Tracking Id: CELL CELL PHONE REIMBURSEMENT								
24-01019	12/26/24	RJMAR	RJ MARINE ASSOCIATES, LTD.								
1			BARGING	\$480.00	DA -5142-41	E	SNOW REMOVAL-CONTRACTUAL-G	R	12/26/24	12/27/24	102-3.193
24-01020	12/26/24	SUPER005	SUPERIOR PLUS PROPANE								
1			TOWN HALL PROPANE	\$2,040.24	A -7560-40	E	TOWN HALL-CONTRACTUAL	R	12/26/24	12/27/24	
2			ZAMB PROPANE	\$55.71	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24	
3			REC PARK PROPANE	\$2,091.58	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24	
4			HIGHWAY PROPANE	\$1,963.68	A -1640-41	E	CENTRAL GARAGE-JT HIGHWAY CC	R	12/26/24	12/27/24	
5			DPV LIB PROPANE	\$432.65	B -7410-40	E	DEPAUVILLE LIBRARY-CONTRACTL	R	12/26/24	12/27/24	
				<b>\$6,583.86</b>							

PO #	PO Date	Vendor	Contract	PO Type						
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-01021	12/26/24	SANIC005	SANICO, INC.							
1	SQUEEGEE BLADE/TRUSHOT	\$424.17	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24		S194224
24-01022	12/26/24	STAIND	STATE INDUSTRIAL PRODUCTS							
1	D-STROY	\$328.76	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24		903606083
2	STATE 999	\$296.45	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24		903606084
		<b>\$625.21</b>								
24-01023	12/26/24	CLAYOU	TOWN OF CLAYTON YOUTH COMMISSI							
1	EXEPENSES-BALANCE OF FUNDS	\$98.90	JY -7310-40	E	YOUTH COMMISSION-CONTRACTU	R	12/26/24	12/27/24		
2	EXPENSES-BALANCE OF FUNDS	\$4,060.08	JY -7310-20	E	YOUTH COMMISSION-EQUIP & CAP	R	12/26/24	12/27/24		
		<b>\$4,158.98</b>								
24-01024	12/26/24	TICEN	THOUSAND ISLANDS CENTRAL SCHOO							
1	HIGHWAY DIESEL	\$5,611.83	DA -5142-40	E	SNOW REMOVAL-CONTRACTUAL-F	R	12/26/24	12/27/24		
2	HIGHWAY UNLEADED	\$441.94	DA -5142-40	E	SNOW REMOVAL-CONTRACTUAL-F	R	12/26/24	12/27/24		
3	REC PARK DIESEL	\$207.47	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24		
4	REC PARK UNLEADED	\$289.85	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24		
5	FIRE DISTRICT DIESEL	\$48.93	A -3410-40	E	FIRE PROTECTION-FIRE DISTRICT	R	12/26/24	12/27/24		
6	FIRE DISTRICT UNLEADED	\$86.88	A -3410-40	E	FIRE PROTECTION-FIRE DISTRICT	R	12/26/24	12/27/24		
7	TIERS DIESEL	\$193.84	A -4540-41	E	TIERS-CONTRACTUAL	R	12/26/24	12/27/24		
8	TIERS UNLEADED	\$657.63	A -4540-41	E	TIERS-CONTRACTUAL	R	12/26/24	12/27/24		
		<b>\$7,538.37</b>								
24-01025	12/26/24	WHILUM	WHITE'S LUMBER							
1	SUPPLIES	\$47.86	DA -5130-41	E	MACHINERY-JT VILLAGE CONTRAC	R	12/26/24	12/27/24		
2	SUPPLIES	\$133.34	A -7560-40	E	TOWN HALL-CONTRACTUAL	R	12/26/24	12/27/24		
3	SUPPLIES	\$92.03	A -7110-40	E	REC PARK-CONTRACTUAL EXPENS	R	12/26/24	12/27/24		
4	SUPPLIES	\$47.45	DB -5110-40	E	MAINTENANCE OF ROADS-CONTR/	R	12/26/24	12/27/24		
		<b>\$320.68</b>								
24-01026	12/27/24	DILLO005	DILLON BOGART							
1	CELL PHONE REIMBURSEMENT	\$60.00	DA -9070-80	E	BENEFITS-\$600 PLAN	R	12/27/24	12/27/24		
2	CELL PHONE REIMBURSEMENT	\$60.00	DB -9070-80	E	BENEFITS-\$600 PLAN	R	12/27/24	12/27/24		

PO #	PO Date	Vendor	Contract	PO Type						
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-01026	12/27/24	DILLO005	DILLON BOGART		Account Continued					
										<b>\$120.00</b>
24-01027	12/27/24	ANDEQU	ANDERSON EQUIPMENT COMPANY INC							
1	OIL FILTER/FUEL FILTER TAKEUCH	\$367.30	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEN R		12/27/24	12/27/24		0520275620
2	CARTIDGE/FILTER TAKEUCHI	\$580.10	DA -5130-40	E	MACHINERY-CONTRACTUAL EXPEN R		12/27/24	12/27/24		0524025520
										<b>\$947.40</b>
24-01028	12/27/24	KBKCL005	KBK CLEANING, LLC							
1	HIGHWAY BARN CLEANING 11/2024	\$1,575.00	A -1640-41	E	CENTRAL GARAGE-JT HIGHWAY CC R		12/27/24	12/27/24		1056
<b>Total Purchase Orders: 50    Total P.O. Line Items: 115    Total List Amount: \$174,872.01    Total Void Amount: \$0.00</b>										



Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	4-A	\$46,180.87	\$0.00	\$0.00	\$46,180.87
General Fund B	4-B	\$777.15	\$0.00	\$0.00	\$777.15
Highway Town Wide Fund	4-DA	\$9,578.70	\$0.00	\$0.00	\$9,578.70
Highway Part Town Fund	4-DB	\$1,360.87	\$0.00	\$0.00	\$1,360.87
Depauville Sewer Fund	4-GD	\$5,492.31	\$0.00	\$0.00	\$5,492.31
Heritage Heights Sewer Fund	4-GH	\$43.80	\$0.00	\$0.00	\$43.80
Route 12 Sewer	4-GW	\$106,800.00	\$0.00	\$0.00	\$106,800.00
Youth Commission Fund	4-JY	\$4,158.98	\$0.00	\$0.00	\$4,158.98
Depauville Street Light	4-SL1	\$410.58	\$0.00	\$0.00	\$410.58
Heritage Heights Street Light	4-SL2	\$68.75	\$0.00	\$0.00	\$68.75
<b>Total Of All Funds:</b>		<b>\$174,872.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$174,872.01</b>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	A	\$46,180.87	\$0.00	\$0.00	\$46,180.87
General Fund B	B	\$777.15	\$0.00	\$0.00	\$777.15
Highway Town Wide Fund	DA	\$9,578.70	\$0.00	\$0.00	\$9,578.70
Highway Part Town Fund	DB	\$1,360.87	\$0.00	\$0.00	\$1,360.87
Depauville Sewer Fund	GD	\$5,492.31	\$0.00	\$0.00	\$5,492.31
Heritage Heights Sewer Fund	GH	\$43.80	\$0.00	\$0.00	\$43.80
Route 12 Sewer	GW	\$106,800.00	\$0.00	\$0.00	\$106,800.00
Youth Commission Fund	JY	\$4,158.98	\$0.00	\$0.00	\$4,158.98
Depauville Street Light	SL1	\$410.58	\$0.00	\$0.00	\$410.58
Heritage Heights Street Light	SL2	\$68.75	\$0.00	\$0.00	\$68.75
<b>Total Of All Funds:</b>		<b>\$174,872.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$174,872.01</b>

**Town of Clayton**  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
General Fund	4-A	\$46,180.87	\$0.00	\$0.00	\$0.00	\$46,180.87
General Fund B	4-B	\$777.15	\$0.00	\$0.00	\$0.00	\$777.15
Highway Town Wide Fund	4-DA	\$9,578.70	\$0.00	\$0.00	\$0.00	\$9,578.70
Highway Part Town Fund	4-DB	\$1,360.87	\$0.00	\$0.00	\$0.00	\$1,360.87
Depauville Sewer Fund	4-GD	\$5,492.31	\$0.00	\$0.00	\$0.00	\$5,492.31
Heritage Heights Sewer Fund	4-GH	\$43.80	\$0.00	\$0.00	\$0.00	\$43.80
Route 12 Sewer	4-GW	\$106,800.00	\$0.00	\$0.00	\$0.00	\$106,800.00
Youth Commission Fund	4-JY	\$4,158.98	\$0.00	\$0.00	\$0.00	\$4,158.98
Depauville Street Light	4-SL1	\$410.58	\$0.00	\$0.00	\$0.00	\$410.58
Heritage Heights Street Light	4-SL2	\$68.75	\$0.00	\$0.00	\$0.00	\$68.75
<b>Total Of All Funds:</b>		<b>\$174,872.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$174,872.01</b>

To who it may concern,

I am very interested in becoming a member of ZBA. I've been coming to Clayton for over 70 years and for the last 30 been living on Grenell island nine months of the year. I would like to be part of the outstanding work and growth that has taken place in the town. I do go the Florida for three months of the year and would miss meeting during that time.

Respectfully

Michael McMahon

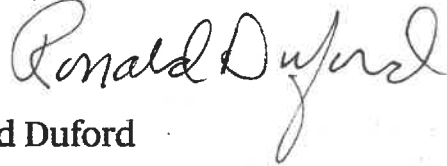
December 17, 2024

Zoning/Planning Board  
Clayton NY, 13624

Dear Board,

Dear Members of the Board, I am writing to formally submit my resignation as vice chairman on the Joint Zoning/Planning Board of Clayton NY, effective [immediately]. I am grateful for the opportunity to serve on the board and contribute to the vision and growth of our community.

Sincerely yours,

A handwritten signature in black ink that reads "Ronald Duford". The signature is written in a cursive style with a large, looping 'R' and 'D'.

Ronald Duford