

Town Supervisor
Lance Peterson
Town Board Members
Kenneth Knapp
Donna J. Patchen
James Kenney
Kathleen LaClair



Town of Clayton
405 Riverside Drive
Clayton, New York 13624
Telephone: (315) 686-3512
Fax: (315) 686-2651
www.townofclayton.com

Town Clerk
Megan Badour

TOWN BOARD REGULAR MEETING AGENDA

Wednesday, December 13, 2023 • 5:00pm • Town Hall

1. **Pledge of Allegiance**
2. **Guests:**
3. **Town Clerk**
 - A. *Correspondence* that Needs Recording
 - B. *Minutes* from 11/08/2023 Meeting
4. **Public: Comment on Agenda Items**
5. **General Discussion Items:**
 - A. Bills & Transfers
 - i. Abstract #12 of 2023 in the amount of \$188,563.82
 - ii. Transfers: \$91,702.18 from Debt Reserve to General Checking for Dock Debt Payment
 - iii. Budget Amendment: *N/A*
 - iv. New Accounts/Special Entries: *N/A*
 - B. Supervisor's Report & Bank Reconciliations: November 2023
 - C. Balance Sheets: November 2023
 - D. Resignations, Appointments & Rate Changes
 - i. Resignations & Appointments:
 - a. Rylee Babcock-Deputy Town Clerk \$18/hr effective 11/29/23
 - b. Mark Natali Sr.- Resignation effective 12/17/23
 - ii. Rate Changes: *N/A*
 - E. Training:
 - i. *N/A*
 - F. CLDC Board Appointments:
 - i. Jack Stopper- Reappointment
 - ii. Norma Zimmer- Appointed
6. **Supervisor's Report:** Highway, Consolidated Health District, Youth Commission & Antique Boat Museum
7. **Department Head Reports:**
 - A. Highway Superintendent: Steve Dorr
 - B. Buildings & Grounds: James Jones
 - C. Codes/Zoning: Richard Ingerson
8. **Council Reports:**
 - A. **Councilman Knapp:** Libraries & Chamber of Commerce
 - B. **Councilwoman Patchen:** Buildings & Grounds, Cemeteries, and Purchasing & Personnel
 - C. **Councilman Kenney:** Safety Coordinator, Planning/Zoning, and Sewer Districts
 - D. **Councilwoman LaClair:** TIERS, Paynter Center and CLDC
9. **Public:** *Submitted Requests to Address the Board*
10. **Adjournment**

Next Board Meeting: *Friday, December 29, 2023 @ 8:00am*

35th Annual Winter Environmental Conference

January 27, 2024

(315) 686-2010

www.savetheriver.org

info@savetheriver.org

This year we celebrate our 35th gathering to hear about topics of critical importance to the health of the St. Lawrence River. Highlights include American Eels, Polyfluoroalkyl substances (PFAS), and an update on environmental indicators used in Plan 2014. We hope you will join us in Clayton on January 27th!

PRESENTATIONS

Scott Schlueter; Fish and Wildlife Biologist, U.S. Fish and Wildlife Service

The American Eel

Brittney Rogers; Aquatic Restoration and Resiliency Coordinator, SLELO PRISM

Aquatic Invasive Species and e-DNA

Kelly Foster; Senior Attorney, Waterkeeper Alliance

Concentrated Animal Feeding Operations (CAFOs)

Rachel Schultz, Ph.D; Associate Professor, SUNY Brockport

Update on the original environmental indicators included in Plan 2014

Sally Abskharoun, Sivachandiran Loganathan, Diana Aranzales; Representatives, CAARES Lab at Clarkson

Emerging Contaminants and PFAS

Jake Tibbles & John Peach; Executive Director, Thousand Islands Land Trust & Executive Director, Save The River

Ongoing Advocacy of Blind Bay

SCHEDULE

Registration begins at 9:30am, Talks begin at 10:00am, Lunch begins at 12:05pm

Final schedule with order of speakers will be released in January

REGISTRATION

\$60 per person (includes continental breakfast, lunch, and coffee)

Please RSVP by January 13, 2024 by returning the form below or visit the WEC 2024 page on savetheriver.org.

OVERNIGHT ACCOMODATIONS

Save The River has reserved a limited block of rooms at the 1000 Islands Harbor Hotel starting at \$139 per night.

Reservations can be made by calling the hotel at (315) 686-1100. This discount rate is guaranteed through 01/03/2024.

LIVE STREAM

For those who are unable to attend the event in person, we will be hosting a professional live stream.

Registration cost for the livestream is \$25. The hyperlink to the live stream will be shared the day before the conference.

I/We will be there! Please reserve ___ seat(s) for me/us at \$60 per person, for a total of \$_____.

I plan to tune into the live stream. Enclosed is \$25.

I/We cannot attend but would like to donate \$_____.

Check enclosed payable to Save The River

Credit Card #

Name(s): _____

Email: _____

Address: _____

Zip _____ Exp _____

CVV _____

Town of Clayton Regular Meeting Minutes

Wednesday, November 8, 2023

The Town Board of the Town of Clayton held their regular meeting at 5:00 PM, at Cerow Recreation Park, 600 East Line Rd., Clayton, NY.

The following persons attended:

Lance Peterson	Kenneth Knapp	Megan Badour	James Jones
Kathleen LaClair	James Kenney	Alicia Dewey	Donna Patchen
Pamela McDowell	Steve Dorr, Sr.	Michael Patchen	Mariah LaClair

1. Pledge of Allegiance: Supervisor Peterson opened the meeting with the Pledge of Allegiance

2. Guests: N/A

3. Town Clerk:

A. Correspondence: N/A

B. Minutes: Will be submitted at the next meeting with appropriate revisions.

4. Public: No comment on agenda items.

5. General Discussion Items:

A. Bills and Transfers:

i. Abstract #11 of 2023

Motion was made by Kenneth Knapp, seconded by James Kenney, to approve Abstract #11, in the amount of \$1,289,349.25. **Motion carried.**

ii. Transfers: N/A

iii. Budget Amendment: N/A

iv. New Accounts/Special Entries: N/A

B. Supervisor's Report & Bank Reconciliations:

Motion was made by Donna Patchen, seconded by Kathleen LaClair to approve October 2023 Supervisor's report. **Motion carried.**

C. Balance Sheets: October 2023

D. Resignations; Appointments & Rate Changes:

i. Resignations: N/A

ii. Positions/Appointments:

a. Planning Board Alternates:

1. Motion to appoint Adam Powers as Planning Board member, to replace Patrick Dewey, for a 7-year term effective 1/1/2024 to 12/31/2030 pending Village Board approval by James Kenney, seconded by Kenneth Knapp. **Motion carried.**

2. Motion to appoint Alson Taylor as Planning Board Alternate, effective immediately with a term ending 12/31/2024 pending Village Board approval made by Donna Patchen, seconded by Kathleen LaClair. **Motion carried.**

- 3. Motion to appoint Tom Williams as Planning Board Alternate, effective immediately with a term ending 12/31/2024 pending Village Board approval made by Donna Patchen, seconded by Kathleen LaClair. **Motion carried.**
- b. BAR:
Motion to re-appoint Mike Pavlot as a Board of Assessment Review member for a 5-year term effective 11/1/2023 to 9/30/2028 made by Kenneth Knapp, seconded by Kathleen LaClair. **Motion carried.**
- c. Highway Department:
Motion to appoint John Keszler for part-time plowing at the rate of \$20.00/hour effective 11/1/2023 made by Kenneth Knapp, seconded by Kathleen LaClair. **Motion carried.**
- d. Poet Laureate:
Motion to appoint Thomas Hunt as Poet Laureate for a 3-year term pending Village approval made by Kenneth Knapp, seconded by Kathleen LaClair. **Motion carried.**

E. Training:

- a. A motion was made by Kenneth Knapp, seconded by James Kenney to approve Sandra McMullen: 2023 Crosswalk LG Workshop in Watertown 11/16/2023 with a registration fee of \$45. **Motion carried.**

F. Fireworks Applications:

- a. 1000 Islands Harbor Municipal-
 - i. Motion to approve 1000 Islands Harbor Hotel Fire & Ice Event Permit made by Kathleen LaClair, seconded Kenneth Knapp. **Motion carried.**
 - ii. Motion to approve use of Harbor Municipal dock attenuator for the Fire & Ice fireworks made by Kathleen LaClair, seconded by Kenneth Knapp. **Motion carried.**
- b. Clayton Chamber of Commerce-
 - i. Motion to approve Clayton Chamber of Commerce Christmas Parade fireworks permit made by Kathleen LaClair, seconded by Kenneth Knapp. **Motion carried.**
 - ii. Motion to permit Clayton Chamber of Commerce use of Harbor Municipal dock attenuator for the Christmas parade fireworks by Kathleen LaClair, seconded by Kenneth Knapp. **Motion carried.**
 - iii. Motion to waive \$200 firework permit fee for Clayton Chamber Christmas parade fireworks permit on account of being a non-profit organization made by Donna Patchen, seconded by James Kenney. **Motion carried.**

G. 2024 RFP for Miscellaneous Contractors

a. Miscellaneous Hourly Construction Work at Town Facilities:

	LP BUILDERS		NEW CENTURY ELECTRIC		HYDE STONE MECHANICALS	
	Hourly Rate	Daily Rate	Hourly Rate	Daily Rate	Hourly Rate	Daily Rate
Carpenter	\$92.00	\$736.00	\$125.00	\$1,000.00	NO BID	NO BID
Electrician	NO BID	NO BID	\$125.00	\$1,000.00	NO BID	NO BID
Plumber	NO BID	NO BID	\$125.00	\$1,000.00	\$102.00	NO BID
Mason	NO BID	NO BID	\$125.00	\$1,000.00	NO BID	NO BID
Painter	\$92.00	\$736.00	\$125.00	\$1,000.00	NO BID	NO BID

- i. Motion was made to award Carpenter and Painter bids to LP Builders by James Kenney, seconded by Kenneth Knapp. **Peterson- abstained; LaClair- aye; Patchen- aye; Knapp- aye; Kenney- aye. Motion carried.**

ii. Motion was made to award Electrician and Mason bids to New Century by Kenneth Knapp, seconded by James Kenney. **Motion carried.**

iii. Motion was to award Plumbing bid to Hyde Stone by Kathleen LaClair, seconded by Kenneth Knapp. **Motion carried.**

b. Pest Control:

	JENIS PEST CONTROL	
Regular Hourly Rate	\$120.00	/hr
Overtime & Saturday Rate	\$120.00	/hr
Sunday & Holiday Rate	\$120.00	/hr
Overhead & Profit Markup Percentage on Supplies	0	%

Motion to award Pest Control Services to Jenis Pest Control by Kenneth Knapp, seconded by Kathleen LaClair. **Motion carried.**

c. Lift Station & Sewage Treatment Plant Work:

	DOCTEUR ENVIRONMENTAL	
Lump Sum for Semi-Annual Preventative Maintenance/Inspection	\$2,600.00	/Lump Sum
Regular Hourly Rate	\$120.00	/hr
Overtime & Saturday Rate	\$150.00	/hr
Sunday & Holiday Rate	\$150.00	/hr
Emergency Call Rate	\$150.00	/hr
Overhead & Profit Markup Percentage on Supplies	20	%

Motion to award lift station and sewage treatment plant work to Docteur Environmental made by Kenneth Knapp, seconded by Kathleen Knapp. **Motion carried.**

d. Septic Tank Pump Out & Hauling:

	POMERVILLE SEPTIC	
20 Residential Septic Tanks @	\$325.00	/Tank
3 Commercial Septic Tanks @	\$375.00	/Tank
Total Bid	\$7,625.00	
Weekday business hours 7:00 AM to 3:30 PM for Residential Tanks	\$325.00	/Tank
Weekday business hours 7:00 AM to 3:30 PM for Commercial Tanks	\$375.00	/Tank
Overtime hours on Weekday and for Saturdays for Residential Tanks	\$450.00	/Tank
Overtime hours on Weekday and for Saturdays for Commercial Tanks	\$450.00	/Tank
Overtime hours on Sundays and Holidays for Residential Tanks	\$450.00	/Tank
Overtime hours on Sundays and Holidays for Commercial Tanks	\$450.00	/Tank

Motion was made to award Pomerville Services on Septic Tank Pump Out and Hauling by Kathleen LaClair, seconded by Donna Patchen. **Motion carried.**

e. Marine Transportation to & from Grindstone Island:

	RJ MARINE	
Cost per One-Way Loaded Trip:	\$280.00	/Trip
Cost per Two-Way Loaded Trip:	\$280.00	/Trip
Cost for Wait Time After 30 Minutes	\$200.00	/hr

Motion was made to award Marine Transportation to and from Grindstone Island to RJ Marine by Kenneth Knapp, seconded by James Kenney. **Motion carried.**

f. Mowing Maintenance at Two Cemeteries on Grindstone Island & Grindstone Island Schoolhouse:

	CHARLES SMITH	
Mowing both Cemeteries and Schoolhouse for one season	\$9,500.00	/Lump Sum

Motion was made to award mowing maintenance at two cemeteries on Grindstone Island and Grindstone Island Schoolhouse to Charles Smith by Kenneth Knapp, seconded by Kathleen LaClair. Motion carried.

g. HVAC Preventative Maintenance at listed Town-owned Facilities:

	HYDE STONE MECHANICALS	
Regular Hourly Rate	\$102.00	/hr
<i>Contract Rate for non-routine Service Call-out:</i>		
Normal weekday business hours 7:00 AM to 3:30 PM	\$102.00	/hr
Overtime hours on Weekday and for Saturdays	\$153.00	/hr
Overtime hours on Sundays and Holidays	\$204.00	/hr

Motion to award HVAC Preventative Maintenance at listed Town-owned Facilities awarded to Hyde-Stone by Kenneth Knapp, seconded by Donna Patchen. **Motion carried.**

h. Material Supply Hourly Construction (Requested by the ton):

	CLAYTON SAND AND GRAVEL	
Road Traction Material		
200 Truck Loads @ 18 tons/tl= 3,600 tons	\$108.00	/12 YARDS
3/4 " Minus Processed Gravel		
4 Truck Loads @ 18 tons/tl = 72 tons	\$132.00	/12 YARDS
2" Minus Processed Gravel		
4 Truck Loads @ 18 tons/tl = 72 tons	\$120.00	/12 YARDS
Unprocessed Bank Run Gravel (Nominal 4" Gravel)		
4 Truck Loads @ 18 tons/tl =72 tons	\$96.00	/12 YARDS

Motion made by Kenneth Knapp, seconded by Kathleen LaClair to award material supply to Clayton Sand and Gravel taking exception to the requirements that bids need to be submitted by the ton and Clayton Sand and Gravel bid per 12-yards. **Motion carried.**

H. DOCKWA Agreement:

Motion to approve the annual cost of \$7,776 per year for the next three years for the DOCKWA software services agreement for the Harbor Municipal Marina made by Donna Patchen, seconded by Kathleen LaClair. **Motion carried.**

I. Budget Workshop: No concerns at this time.

J. Resolution to Adopt 2024 Section 284 Highway Expenditure Plan

Resolution #51 of 2023, a resolution to Adopt the 2024 Section 284 Agreement for the Expenditure of Highway Funds introduced by James Kenney, seconded by Donna Patchen. Patchen-aye; LaClair-aye; Kenney- aye; Knapp – aye; Peterson-aye. **Passed.**

K. Resolution to Adopt 2024 Budget

Resolution #52 of 2023, a resolution to Adopt the 2024 Town of Clayton Budget introduced by Donna Patchen, seconded by Kathleen LaClair. Patchen-aye; LaClair-aye; Knapp – aye; Kenney- aye; Peterson- aye. **Passed.**

L. November 22, 2023 Meeting Cancellation

Motion to cancel the November 22, 2023 meeting made by Kenneth Knapp, seconded by Kathleen LaClair. **Motion carried.**

M. December 27, 2023 Meeting

Motion to move the December 27, 2023 meeting to December 29, 2023 at 8:00 AM to the Town Offices, 405 Riverside Dr., Clayton, NY made by Kathleen LaClair, seconded by Donna Patchen. **Motion carried.**

6. Supervisor's Report: N/A

7. Department Head Reports:

A. Highway Superintendent: Steve Dorr- Crew has been working on Black Creek Rd. At this time, trucks are ready for winter weather, continuing to work on ditches and pipe work as well as tree removal.

B. Buildings & Grounds: James Jones- Attended a meeting with CCE in regard to composting, will be attending another meeting for follow-up.

C. Assessor: Alexander Marchenkoff- N/A

D. Codes/Zoning: Richard Ingerson-N/A

8. Council Reports

- Councilman Knapp: Nothing to report.
- Councilwoman Patchen: See Buildings & Grounds
- Councilman Kenney: Depauville Hotel has begun construction on rebuilding from fire.
- Councilwoman LaClair: Housing study has been released.

9. Public: N/A

10. Executive Session:

Motion by Kenneth Knapp, seconded by Kathleen LaClair to enter into executive session regarding OML§105(f) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. **Motion carried.**

Motion by Kathleen LaClair, seconded by James Kenney to close executive session at 5:58pm. **Motion carried.**

Motion by Kenneth Knapp second by James Kenney to open the regular meeting at 5:58 pm. **Motion carried.**

11. Adjournment:

Motion was made by Kathleen LaClair, seconded by James Kenney to adjourn at 5:59 PM. **Motion carried.**

Next Meeting: Wednesday, December 13, 2023 at 5:00PM at the Cerow Recreation Park Arena, 600 East Line Rd., Clayton, NY.

Megan Badour, Town Clerk

STATE OF NEW YORK
DEPARTMENT OF STATE

ONE COMMERCE PLAZA
99 WASHINGTON AVENUE
ALBANY, NY 12231-0001
[HTTPS://DOS.NY.GOV](https://dos.ny.gov)

KATHY HOCHUL
GOVERNOR

ROBERT J. RODRIGUEZ
SECRETARY OF STATE

November 22, 2023

Honorable Lance L. Peterson
Town Supervisor
Town of Clayton
405 Riverside Drive
Clayton, NY 13624

Dear Supervisor Peterson:

The Secretary of State has been asked to approve the joint Village and Town of Cape Vincent Local Waterfront Revitalization Program (LWRP). To approve the LWRP, the Secretary must find that it is consistent with Article 42 of the Executive Law and that it does not conflict with existing plans and policies. The LWRP is a comprehensive management program for the Town and Village's waterfront resources along the St. Lawrence River and Lake Ontario.

To assist in this review, we are asking adjacent waterfront municipalities, regional and county agencies, and other interested organizations for their comments on the proposed program, particularly on whether its provisions conflict with other local policies, plans, or programs. The draft LWRP is available online at: <https://dos.ny.gov/public-notices>

Please email any written comments or questions on the draft Town and Village of Cape Vincent LWRP to Irene Holak of the New York State Department of State, Office of Planning, Development & Community Infrastructure at Irene.Holak@dos.ny.gov by **January 22, 2024**.

Sincerely,



Kisha Santiago
Deputy Secretary of State
Office of Planning, Development &
Community Infrastructure

From: **dos.sm.Cstl.OPDcontracts** <dosOPDcontracts@dos.ny.gov>

Date: Mon, Nov 20, 2023, 3:55 PM

Subject: 60-Day Review Notification – Village & Town of Cape Vincent LWRP

To: lpeterson@townofclayton.com <lpeterson@townofclayton.com>

Cc: Holak, Irene (DOS) <irene.Holak@dos.ny.gov>, Kendall, Barbara (DOS) <Barbara.Kendall@dos.ny.gov>

The Department of State is initiating the 60-day review process for the Draft Village and Town of Cape Vincent LWRP under Article 42 of the Executive Law. Please see the attached letter with information about the review process. If this email is going to be forwarded to your staff for review, please forward with the attached letter. The LWRP is posted on the DOS website at: <https://dos.ny.gov/public-notices>. Please email any comments on the Draft LWRP by the deadline in the attached letter to Irene Holak at irene.holak@dos.ny.gov. Comments may be provided until **January 22, 2024**, either in the body of an email or as an attached document, with the email subject line: 60-Day Review Comments – Draft Village and Town of Cape Vincent LWRP.

Kazim Jafri

NHT Program Assistant

Office of Planning, Development & Community Infrastructure

New York Department of State

One Commerce Plaza, Albany, NY 12231

Phone: 518-473-3743 | opdcontracts@dos.ny.gov |

www.dos.ny.gov

Check out our new contract resources page for documents, guidance, and webinars: [OPDCI Contract Resources | Department of State \(ny.gov\)](#)

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DEPARTMENT OF STATE

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Sincerely,



Kisha Santiago
Deputy Secretary of State
Office of Planning, Development &
Community Infrastructure



Department
of State

NEW YORK STATE OFFICE OF GENERAL SERVICES
NOTICE OF APPLICATION PURSUANT TO
THE PUBLIC LANDS LAW

Check One:

Existing facility

Expansion of existing facility

New facility

To be served upon: Mayor, Supervisor, Clerk or Corporation
Counsel, as required

In the Matter of the Application of

NYCE BOATHOUSE

NOTICE
OF
APPLICATION

for use of land under the waters of

City/Town

CLAYTON

County

JEFFERSON

To: MARIAH LA CLAIR, DEPUTY CLERK

Name and Title of Official and Municipality

Address:

405 RIVERSIDE DRIVE
CLAYTON, NY 13624

You are hereby notified that it is the intention of the undersigned to apply on the 29 day of NOVEMBER, 2023 (Application must be dated at least 20 days after the date of Service of Notice) to the Commissioner of General Services, pursuant to the provisions of the Public Lands Law, for use of land underwater of the State of New York, described as follows (insert brief description of project area including dimensions and use):

REPAIR CONCRETE DOCKS & RENOVATE BOATHOUSE W/ LIVING QUARTERS ABOVE. ENCASE EXISTING SOLID TIMBER CRIB PIER IN SHEET PILING & ADD CONCRETE TOP. EXTEND PIER W/ NEW STEEL PILING DOCK.

If you believe that you will be adversely affected by this application, you should file, on or before the above date, or within 20 days upon receipt of this notice, your objections to the application with the Commissioner of General Services, Corning Tower, Empire State Plaza, Albany, NY 12242.

Applicant address and telephone: (please print or type)

1499 MARKLEY ROAD; PENNSBURG, PA 18073

(267)-718-7274

Kathleen Nyce
Applicant (signature)

11-27-2023
Dated:



Alcohol and Substance Abuse Council of Jefferson County, Inc.

A New Direction

FOUNDATION

167 Polk Street, Suite 320, Watertown, New York 13601

Phone: 315-788-4660

November 1, 2023

Dear Friend of Pivot:

As you may be aware, our Anchor Recovery Center of Northern New York provides free addiction information and referral services, as well as support and resources for recovery from addictions, both for individuals suffering from addiction and their families. Each year the Center serves over 2,000 individuals and is the only formal addiction program that provides dedicated services for family members. So far, in 2023, the Center has provided more than 2,000 group services that support a healthy lifestyle and 595 employment coaching sessions to assist those in recovery seek gainful employment.

Again, this year we are asking for your help to preserve the free services we provide to families of those with addiction. The opioid epidemic continues, the need has never been greater. Each year over 400 families receive education, counseling, and support to help manage the addiction of a loved one; services that are not directly available at any other facility in our community.

Here is what Wanda W., a family member, said of the services offered at Anchor Recovery Center of Northern New York: "Anchor turned out to be a lifeline for me. My person there taught me to understand I am only in control of myself, to never give up, and to always have hope. Then and still Anchor keeps me grounded and safe."

Our goal is to raise \$15,000 to support our family services for 2023. Maintaining these services will ensure that families in our community get the help they need. Your generous contribution as a **Partner in Recovery** will help to make that possible and lead countless people into the world of recovery!

Thank you so much for your consideration. Prevention and recovery work when we all work together!

Sincerely,

Mark Gebo, President
Pivot Foundation

"Anchor turned out to be a lifeline for me. My person there taught me to understand I am only in control of myself, to never give up, and to always have hope. Then and still Anchor keeps me grounded and safe.

~ Wanda W.

Yes! I would like to support the work and goals of Pivot, the Alcohol and Substance Abuse Council of Jefferson County, Inc.

Name: _____

Address: _____

City/St/Zip _____

Telephone Number(s) (optional):

Email Address (optional):

I will contribute:

___ \$25 Individual Donor

___ \$35 Standard Donor

___ \$50 Supporting Donor

___ \$100 Sustaining Donor

___ \$250 Executive Donor

___ \$500 Premier Donor

___ \$1,000 Century Donor

___ \$_____ AWESOME DONOR!!!

___ YES! I am interested in setting up an endowment to benefit Pivot.

I am making this donation in memory of:

(if applicable)

Please return this letter with your donation in the self-addressed envelope provided, or to:

**Pivot Foundation, Inc.
167 Polk Street – Suite 320
Watertown, New York 13601
315-788-4660**

Thank you!

You can't heal people you love. You can't make a choice for them. You can't rescue them. You can promise that they won't journey alone. You can loan them your map. But this trip is theirs.

Anchor Recovery Center of NNY

241 State Street

Watertown, NY 13601

Phone: 315-836-3460


Fax: 315-755-0629

~ Laura Jean Truman

Find us on:

www.anchorrecoverycenter.com

 [anchorrecoverycenterofnny](https://www.facebook.com/anchorrecoverycenterofnny)

 [anchorrecoverycenterofnny](https://www.instagram.com/anchorrecoverycenterofnny)



New Hours:

Monday & Thursday

8 AM – 4 PM

Tuesday & Friday

8 AM – 8 PM

Wednesday

8 AM – 7 PM

Saturday

10 AM – 3 PM

CALL US TODAY!

315-836-3460

No Referral Necessary!



- Do you care for someone suffering from Substance use?
- Do you need someone to talk to?
- Would you like assistance to discover your own path to recovery?
- Did you know there is a support community for Family Members and Support People as well as for your loved one with SUD?

Key Values

- Choice
- Voice
- Dignity
- Respect
- Hope
- Acceptance

Recovery Support and Services for Individuals and Family Members

- Overeaters Anonymous
- Recovery Coach Training
- Creative Expression
- Family Support Services
- Reiki
- Self-Care Friday
- SMART Recovery
- Recovery Coach
- Individualized Recovery Plan
- Empowerment
- Wellness Presentation
- Walking Group
- Naloxone Trainings
- Family Groups
- Peer Advocacy
- Woman's Group
- Nar-Anon
- Science of Addiction
- Medication Assisted Treatment
- Support Group
- Better Breathers

Referrals for other services:

- Housing
- Mental Health
- Food Pantry
- Food Stamps



The Anchor Recovery Center is a safe, supportive environment for people in all stages of recovery as well as their family members.

Family Services

CALL US TODAY!
315-836-3460
No Referral Necessary!



A New Direction

167 Polk Street, Suite 320 • Watertown, NY 13601

Prevention & Health Services
Office: 315-788-4660
Fax: 315-788-4922
www.pivot2health.com

Employee Assistance Services
Watertown Office: 315-788-4790
Ogdensburg Office: 315-713-4861
Toll Free: 1-877-327-6327
www.pivot2eap.com

November 1, 2023

Ms. Alicia Dewey, SHRM-SCP, CPHR, Budget Officer
Town of Clayton
405 Riverside Drive
Clayton, New York 13624

Dear Ms. Dewey,

Enclosed, please find the third quarter statistics for 2023. We welcome the opportunity to serve you and your employees. Please take a moment to look over your utilization statistics for this last quarter. This information is useful and can lead to requests for additional services such as trainings or seminars offered by Pivot Employee Assistance Services.

Thank you for forwarding newsletters, information, and workshops to your employees. We heavily rely on you to get the word out to your staff. It serves as a great reminder that Pivot Employee Assistance Services is available to them and eligible family members.

Sincerely,

Kelly Flanagan Hall
Pivot Employee Assistance Services Program Coordinator
www.pivot2eap.com
Check us out on Facebook

2023 Pivot Employee Assistance Services Town of Clayton Quarterly Report

	QTR 1	QTR 2	QTR 3	QTR 4	YTD
OVERALL STATISTICS					
New Clients	0	0	0	0	0
Client Contacts	0	0	0	0	0
Phone Contacts	0	0	0	0	0
Orientation/Training Attendance	0	0	0	0	0
Benefits Fair Attendance	0	0	0	0	0
Information/Wellness Sessions Attendance	0	0	0	0	0
NEW CLIENT DATA ONLY					
Employees Assisted	0	0	0	0	0
Family Members Assisted	0	0	0	0	0
HOW EAP WAS ACCESSED					
Voluntary Self Referral	0	0	0	0	0
Family Member	0	0	0	0	0
Supervisor	0	0	0	0	0
Co-Worker/School	0	0	0	0	0
SOURCE OF AWARENESS					
Poster	0	0	0	0	0
Pamphlet	0	0	0	0	0
Orientation	0	0	0	0	0
Co-Worker/School	0	0	0	0	0
Supervisor	0	0	0	0	0
Family Member/Friend	0	0	0	0	0
Wallet Card	0	0	0	0	0
Previous Client	0	0	0	0	0
PROBLEM AREA					
Alcohol Use	0	0	0	0	0
Drug Use	0	0	0	0	0
Alcohol/Drug use in family	0	0	0	0	0
Mental/Emotional	0	0	0	0	0
Financial	0	0	0	0	0
Job/School	0	0	0	0	0
Family/Relationship	0	0	0	0	0
Legal	0	0	0	0	0
ASSESSMENTS/RESULTS					
Formal Referral	0	0	0	0	0
Handled by EAP Staff	0	0	0	0	0